|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CONTRACTOR, CONSULTANT, TEMP AUTHORISATION** | | | | |
| **Business/Entity Name:** |  | | | |
| **Contractor/Consultant Name:** |  | | | |
| **Contract Description:** |  | | | |
| **New Contract:** | **Yes:** | **No:** | | **No. of Extensions: 0** |
| **Relevant Documents Attached:** | **Yes:** | | **No:** | |
| **Contract Term:** | **From:**  **To:** | | **Term Months:** | |
| **Total Value over Term:** |  | | **Hours:** | |
| **Total Value per Annum:** |  | | **Hourly Rate:** | |

|  |
| --- |
| **Comments (General):** |
| **Comments (Finance):** |
|  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **NAME** | **SIGNED** | **DATE** |
| **Deputy Chief Financial Officer** |  |  |  |
| **Chief Financial Officer** |  |  |  |
| **Chief Executive Officer** |  |  |  |
| **After final sign off, please return all documents to:** | | Wendy Stubbins | |